

**COMMISSIONERS***KATHY MAC LAREN-GOMEZ, Chair**ROBERT PARRIS, Vice Chair**LEO THIBAUT, Treasurer-Auditor**DON WILSON, Secretary**KEITH DYAS, Commissioner**BARBARA HOGAN, Commissioner***OFFICERS***PETER THOMPSON II, General Manager**TOM BARNES, Resources Manager**DENNIS HOFFMEYER, Controller**ANGEL FITZPATRICK, Administrative Technician*

April 3, 2024

**Agenda for the Regular Meeting of the Commissioners
of the Antelope Valley State Water Contractors Association
to be held at Antelope Valley-East Kern Water Agency at
6450 West Avenue N, Palmdale 93551**

Teleconference: (669) 900-6833, Meeting ID 839 3795 7835, Passcode 0

Video Conference:

<https://us02web.zoom.us/j/83937957835?pwd=ak1XbmprdBuQnRZOWszWU91VHdyUT09>

Thursday, April 11, 2024

6:00 p.m.

NOTICE: Pursuant to Government Code Section 54953, Subdivision (b), this Regular Meeting of the Commissioners will include teleconference participation by Commissioner Dyas from: 2856 Owens Way, Rosamond, CA 93560.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Angel Fitzpatrick at 661-943-3201 x0211 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Antelope Valley-East Kern Water Agency's office located at 6500 West Avenue N, Palmdale or at <https://www.avswca.org/commissioner-meetings>. Please call Angel Fitzpatrick at 661-943-3201 x0211 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to conduct its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.

- 4) Public comments for non-agenda items.
- 5) Consideration and possible action on meeting minutes of regular meeting held February 8, 2024.
- 6) Presentation on the Resilience Center at the Antelope Valley Fairgrounds. (Dan Jacobs, Chief Executive Officer, Antelope Valley Fair & Event Center, and Trolis Niebla, Assistant City Manager, City of Lancaster)
- 7) Payment of bills.
- 8) Report of Resource Manager.
 - 1) Grant Funding for Culverts.
- 9) Report of Controller.
 - a) Update on revenue, expenses, and change in net position.
- 10) Report of General Manager presentation.
 - a) Status updates:
 - 1) Antelope Valley Watermaster meetings.
 - 2) Antelope Valley and Fremont Basin IRWMP Stakeholder meetings.
 - 3) Voluntary Agreement Update.
 - 4) Basin Management Meeting.
 - 5) Littlerock Creek Recharge Project.
 - 6) Future agenda items.
- 11) Reports of Commissioners.
- 12) Report of Attorney.
- 13) Commission Members' requests for future agenda items.
- 14) Consideration and action on scheduling the next Association meeting on June 13, 2024.
- 15) Adjournment.

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, FEBRUARY 8, 2024.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, February 8, 2024, at 6450 West Avenue N, Palmdale, CA 93551, at 2856 Owens Way, Rosamond, CA 93560, and via teleconference. Vice Chair Mac Laren-Gomez called the meeting to order at 6:02 p.m.

1) Pledge of Allegiance.

At the request of Vice Chair Mac Laren-Gomez, Commissioner Wilson led the pledge of allegiance.

1.5) Request to suspend Rules Temporarily to enact AB2449

Administrative Technician Angel Fitzpatrick made a request for a Point of Order and addressed the Commissioners requesting consideration to suspend the traditional Brown Act rules temporarily for the current meeting to allow for the enactment of AB 2449 – an approved provision allowing a commissioner to meet remotely Just Cause. Angel Fitzpatrick was notified on 2/8/23 that Chair Parris could not attend due to a medical procedure. In accordance with the rules of the provision, Chair Parris was notified that he would need to appear via video and audio and disclose if any others over 18 were present with him and the nature of the relationship. She further advised the Commissioners that the provision is available up to twice per calendar year [ending 1/1/26] for each commissioner, and this was the first request by Chair Parris.

Chair Parris appeared to the Board and others attending the meeting via video camera and stated that there were no others present in the room with him for the meeting.

It was moved by Commissioner Thibault, seconded by Commissioner Dyas, and carried on a 4-0-1-1 vote by members of the Board of Commissioners on the following roll call vote for consideration to suspend the traditional Brown Act rules temporarily for the current meeting to allow for the enactment of AB 2449:

Chair Parris – abstain
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
FEBRUARY 8, 2024
REGULAR MEETING

Commissioner Hogan – absent

2) Roll Call.

Attendance:

Robert Parris, Chair
Kathy Mac Laren-Gomez, V. Chr.
Don Wilson, Secretary
Leo Thibault, Treasurer
Keith Dyas, Commissioner

Others Present:

Peter Thompson II, General Manager
Dennis Hoffmeyer, Controller
Tom Barnes, Resources Manager
Matthew Knudson, AVEK General Manager
James Chaisson, LCID General Manager
Scott Kellerman, PWD Board Director
Audrey Miller, AVEK Board Director
Drew Mercy, AVEK Board Director
Angel Fitzpatrick, Administrative Technician
0 members of the public

EXCUSED ABSENCE~

Barbara Hogan, Commissioner

3) Adoption of Agenda.

It was moved by Commissioner Wilson, seconded by Commissioner Mac Laren-Gomez, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to adopt the agenda, as written:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

4) Public Comments for Non-Agenda Items.

There were no public comments.

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
FEBRUARY 8, 2024
REGULAR MEETING

5) Presentation on the Resilience Center at the Antelope Valley Fairgrounds. (Dan Jacobs, Chief Executive Officer, Antelope Valley Fair & Events Center)

Commissioner Mac Laren-Gomez explained that Mr. Dan Jacobs could not provide the presentation at this time. This item was tabled until the April 11, 2024, meeting.

6) Consideration and Possible Action on Minutes of Regular Meeting Held December 14, 2023.

It was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the minutes of the regular meeting held December 14, 2023, as written:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

7) Payment of Bills.

It was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve payment and ratification of payment of the bills received from AVEK in the amount of \$1,250.63 for staff services, from Woodard and Curran in the amount of \$5,280.00 for professional services through December 29, 2023 related to the IRWM Plan Update and Funding, from Antelope Valley Fair Association in the amount of \$25,000.00 for the sponsorship of the Antelope Valley Fair Conservation Garden, from Antelope Valley Watermaster in the amount of \$35,710.00 and \$17,855.00 for the Association's and the Antelope Valley Regional Water Management Group's (AVIRWMG) share of the 2023/2024 USGS Groundwater Monitoring Program, and payment to PWD in the amount of \$23.17 for reimbursement of a payment made to GoDaddy.com, LLC for the annual renewal of the domain for the Association website:

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
FEBRUARY 8, 2024
REGULAR MEETING

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

8) Consideration and possible action on Election of Officers. (General Manager Thompson II)

After a brief discussion of the Association Bylaws and the elections of Officers, It was moved by Chair Parris to nominate Commissioner Mac Laren-Gomez as Chair, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissions present at the meeting on the following roll call vote:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

It was moved by Commissioner Wilson to nominate Commissioner Parris as Vice Chair, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote:

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

It was moved by Chair Mac Laren-Gomez to nominate Commissioner Thibault to remain the Treasurer-Auditor, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote:

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
FEBRUARY 8, 2024
REGULAR MEETING

Chair Parris – aye
Commissioner Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

It was moved by Commissioner Thibault to nominate Commissioner Wilson to remain the Secretary, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote:

Chair Parris – aye
Commissioner Mac Laren Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

The approved 2024 Slate of Officers for the Association is as follows:

Kathy Mac Laren-Gomez, Chair
Robert Parris, Vice Chair
Leo Thibault, Treasurer-Auditor
Don Wilson, Secretary
Keith Dyas, Commissioner
Barbara Hogan, Commissioner

9) Consideration and Possible Action on closing out the Big Rock Creek Groundwater Recharge Project (Big Rock Project) restricted funds budget and authorizing the conditional repurposing of Antelope Valley-East Kern Water Agency's (AVEK) and Palmdale Water District (PWD) remaining funds for use in development of the Littlerock Creek Recharge Project (Littlerock Project). (General Manager Thompson II)

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
FEBRUARY 8, 2024
REGULAR MEETING

General Manager Thompson II explained that the purpose of this agenda item is to conditionally approve the repurposing of AVEK's and PWD's remaining funds should both agency boards approve the MOU, and both agency boards approve the repurposing of the funds. The remaining funds for the Big Rock Project are as follows: AVEK's remaining funds are \$18,858.73 to be repurposed, PWD's remaining funds are \$18,858.73 to be repurposed, and LCID's remaining funds are \$812.99 to be refunded.

It was moved by Commissioner Parris, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to authorize Staff to close out the Big Rock Project restricted funds budget and authorize the conditional repurposing of AVEK's and PWD's remaining funds for use in the development of the Littlerock Project:

Chair Mac Laren-Gomez – aye
Commissioner Parris – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

10) Consideration and Possible Action on the authorization of Staff to release received Replacement Water Assessment (RWA) funds upon receipt in accordance with the Replacement Water Plan approved by the Antelope Valley Watermaster. (General Manager Thompson II)

It was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to authorize Staff to release received Replacement Water Assessment funds upon receipt per the Replacement Water Plan approved by the Antelope Valley Watermaster:

Chair Mac Laren-Gomez – aye
Commissioner Parris – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Dyas – aye
Commissioner Hogan – absent

11) Report of Resources Manager.

Nothing to Report

12) Report of Controller.

a) Update on Revenue, Expenses, and Change in Net Position.

Controller Hoffmeyer provided an overview of the Association's revenue, expenses, and change in net position for the month ending January 31, 2024. He also provided an overview of the FY 2023/2024 Budget vs. Actual.

13) Report of General Manager.

a) Status Updates:

1) Antelope Valley Watermaster Meetings.

General Manager Thompson II reported that the Watermaster Board approved the 2024 Application Fee Schedule; that the Board approved the MOU for Administrative services between AVEK and the AV Watermaster; that the Board approved the Replacement Water Plan for 2023; that Todd Groundwater provided an update on the upcoming need for storage agreements for 10-year-old carryover water; and that Staff is updating the Replacement Water Assessment Rate for 2024 for consideration at the February Watermaster meeting.

2) Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.

He then reported that the IRWMP Group did not receive the Round 1- 9th quarterly invoice in January, so we anticipate receiving the Prop 1 Round 1 - 9th quarterly invoice in February 2024; and that Staff is working on the AVIRWM cost share MOU for 2024-2026.

3) Grant Opportunities.

He then reported that Staff is looking to coordinate with LA County and additional IRWM partners to develop a Regional Stormwater Management Plan; and that Staff will explore coordination with other adjudicated basins for funding requests.

4) Future Agenda Items.

He then stated that the future agenda items will include grant opportunity updates, Voluntary Agreements updates, Delta Conveyance Project updates, and SWP Subsidence presentations.

14) Reports of Commissioners.

Commissioner Parris explained that it has been a great honor as the Chairman for the last several years, and he has enjoyed the comradery and collaboration of the three agencies working together. He then explained that he felt the need to step down as Chairman since General Manager Thompson II is now the Assistant General Manager of AVEK. Kathy has always been a supportive Vice Chair over the years.

Commissioner Thibault requested an update on the transition of AVEK staff taking over administrative services for the Watermaster. Commissioner Parris, explained that since he is the Chairman of the Watermaster Board, he could provide an update; all reports and appearances of the transition with AVEK staff have been flawless and positive reports from the public. Chair Mac Laren-Gomez, added that the farmers and landowners are happy to have AVEK assisting the Watermaster.

Commissioner Parris expressed his gratitude to Commissioner Thibault for all of his teachings and guidance over the years.

15) Report of Attorney.

No attorney was present at the meeting.

16) Commission Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION
FEBRUARY 8, 2024
REGULAR MEETING

17) Consideration and Possible Action on Scheduling the Next Association Meeting April 11, 2024.

The Association's next regular meeting will be held on April 11, 2024, at 6:00 p.m.

17) Adjournment.

With no further business to come before the Commissioners, the regular meeting of the Antelope Valley State Water Contractors Association Commissioners was adjourned at 6:48 p.m.

Secretary



COMMISSION MEMORANDUM

DATE: April 11, 2024
TO: AVSWCA COMMISSIONERS
FROM: Mr. Tom Barnes, Resources Manager
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 8 – REPORT OF RESOURCES MANAGER. (RESOURCES MANAGER BARNES)*

REPORT ITEM: For Information Only

Antelope Valley Creeks Recharge Projects - Grant Funding for Culverts

Proposed Improvement Projects Requiring Flood Control Culverts

- **Upper Amargosa Creek Recharge Project**
 - Reduce Flooding at Cross Streets in Lancaster
 - Culvert(s) Required along West Avenue N
 - Lower Amargosa Creek Area
- **Littlerock Creek Recharge Project**
 - Reduce Flooding at Cross Streets in Littlerock
 - Culvert(s) Required along East Palmdale Blvd
- **Big Rock Creek Recharge Project**
 - Reduce Flooding at Cross Streets in Pearblossom/Llano Area
 - Culvert(s) Required along East Avenue T & Avenue S

Seeking Grant Funds for Proposed Culverts

- Initial project overview presented to LA County Departments (LACo) & IRWMP group.
- Develop grant coordination team with LACo & regional partners.
 - Project implementation overseen by local interests.
 - Grant applications under LACo lead & jurisdiction.
- Establish framework & initial documents required for grant applications.
- Seek to have authority in-place to quickly pursue funds during the next round of grant opportunities.
- Pursue both Climate Transportation & Water-related Grants

ANTELOPE VALLEY STATE WATER CONTRACTORS
Balance Sheet
For the Nine Months Ending 3/31/2024

	YTD
ASSETS	
Cash - General Fund	\$125,385.76
Restricted - AVRWMG	82,755.45
Accounts Receivable	0.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	1,091.02
Prepaid Expense	0.00
Total Assets	\$209,232.23
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$47,652.50
Pass-Through Grant Funding	0.00
Total Liabilities	47,652.50
 FUND BALANCE	
Unassigned	161,579.73
Total Fund Balance	161,579.73
 Total Liabilities and Fund Balance	 \$209,232.23

ANTELOPE VALLEY STATE WATER CONTRACTORS
Profit & Loss Statement
For the Nine Months Ending 3/31/2024

	March	YTD
Revenues:		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		35,710.00
Contributions - Member Programs (Financial Analysis PSA)		
Contributions - Member Programs (Big Rock Creek)		
Contributions - Member Programs (AV Fair-Conservation Garden)		
Contributions - Non-Member Programs (USGS)		
Contributions - Others (AVRWMG)		
Contributions - Others (DACI)		
Water Sales - Replacement Water Assessments		378,189.30
Miscellaneous Refund		
Interest Earnings	7.30	54.17
Total Revenue		\$455,818.97
Expenditures:		
General Government		
Bank Fees		\$95.00
Insurance	181.83	1,736.70
Memberships		3,060.00
Outreach	504.00	527.17
Purchased Water		378,189.30
Miscellaneous		
		383,608.17
Public Resource		
Contract Services - Administration	857.12	4,919.65
Contract Services - USGS & CASGEM		53,565.00
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		21,276.75
Contract Services - DACI		
Contract Services - BIG ROCK CREEK		812.99
Contract Services - FINANCIAL ANALYSIS		
Contract Services - General Projects		
Contract Services - AV Fair Conservation Garden		25,000.00
Contract Services - Home Show/WaterSmart Expo		
Contract Services - Rural Museum		
Contract Services - Other		
		105,574.39
Total Expenditures		\$489,182.56
Change in Net Position		(\$33,363.59)
Net Position - Beginning of Year		194,943.32
Net Position - End of Year		\$161,579.73

ANTELOPE VALLEY STATE WATER CONTRACTORS
FY 2023/24 - Budget vs Actual
For the Nine Months Ending 3/31/2024

	<u>March</u>	<u>YTD</u>	<u>Budget</u>	<u>Variance</u>
	<u>Actual</u>	<u>Actual</u>		
General Revenues:				
Contributions - Member Agency		\$30,000	\$30,000	
Contributions - Member Agency (Other programs)				
Contributions - Member Agency (AV Fair Conservation Garden)				
Water Sales		\$378,189		\$378,189
Miscellaneous Refund				
Interest Earnings	7	54	125	(71)
Total General Revenue	<u><u>\$7</u></u>	<u><u>\$408,243</u></u>	<u><u>\$30,125</u></u>	<u><u>(\$378,118)</u></u>
General Expenditures:				
General Government				
Bank Fees		\$95		(\$95)
Insurance	182	1,737	2,350	613
Memberships		3,060	4,400	1,340
Outreach	504	527	3,000	2,473
Purchased Water		378,189		(378,189)
Miscellaneous			500	500
Contract Services - Administration	857	4,920	15,000	10,080
Contract Services - AV Fair Conservation Garden		25,000	25,000	
Contract Services - Home Show/Water Expo				
Contract Services - Other			3,500	3,500
Total General Expenditures	<u><u>\$1,543</u></u>	<u><u>\$413,528</u></u>	<u><u>\$53,750</u></u>	<u><u>(\$359,778)</u></u>

ANTELOPE VALLEY STATE WATER CONTRACTORS
FY 2023/24 - Budget vs Actual
For the Nine Months Ending 3/31/2024

	March	YTD	Budget	Variance
	Actual	Actual		
Program Revenues:				
Contributions - Member Programs (USGS & CASGEM)		\$35,710	\$35,710	
Contributions - Member (BIG ROCK CREEK)				
Contributions - Member (FINANCIAL ANALYSIS)				
Contributions - Others (USGS & CASGEM)				
Contributions - Others (AVRWMG)				
Total Program Revenue	\$58,157	\$47,576	\$35,710	(\$11,866)
Program Expenditures:				
Contract Services - USGS & CASGEM		\$53,565	\$53,565	
Contract Services - AVIRWMP				
Contract Services - IRWMP Update		21,277		(21,277)
Contract Services - BIG ROCK CREEK		813		(813)
Contract Services - FINANCIAL ANALYSIS				
Total Program Expenditures	\$74,842	\$74,842	\$53,565	(\$21,277)