

**COMMISSIONERS**

KATHY MAC LAREN-GOMEZ, *Chair*

ROBERT PARRIS, *Vice Chair*

LEO THIBAULT, *Treasurer-Auditor*

DON WILSON, *Secretary*

KEITH DYAS, *Commissioner*

BARBARA HOGAN, *Commissioner*

OFFICERS

PETER THOMPSON II, *General Manager*

DENNIS HOFFMEYER, *Controller*

February 6, 2025

**Agenda for the Special Meeting of the Commissioners
of the Antelope Valley State Water Contractors Association
to be held at Antelope Valley-East Kern Water Agency at
6450 West Avenue N, Palmdale 93551**

Teleconference: (669) 900-6833, Meeting ID 839 3795 7835, Passcode 0

Video Conference:

<https://us02web.zoom.us/j/83937957835?pwd=ak1XbmprdfBUQnRZOWszWU91VHdyUT09>

Thursday, February 13, 2025

6:00 p.m.

NOTICE: This meeting of the Commissioners will include teleconference participation by Commissioner Dyas from: 2856 Owens Way, Rosamond, CA 93560.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Angel Fitzpatrick at 661-943-3201 x0211 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Antelope Valley-East Kern Water Agency's office located at 6500 West Avenue N, Palmdale, or at <https://www.avswca.org/commissioner-meetings>. Please call Angel Fitzpatrick at 661-943-3201 x0211 for a public review of materials.

PUBLIC COMMENT GUIDELINES: *The prescribed time limit per speaker is three minutes. Please refrain from public displays or outbursts, such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the Association's ability to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting.*

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.

- 4) Public comments for non-agenda items.
- 5) Consideration and possible action on meeting minutes for the regular meeting held on December 12, 2024.
- 6) Payment of bills.
- 7) Consideration and possible action on election of officers. (General Manager Thompson II)
- 8) Update on the Littlerock Creek Recharge Project. (Tom Barnes, AVEK)
- 9) Update on developing the Littlerock Creek Recharge Project Application for the Groundwater Banking & Storage Agreement with the Antelope Valley Watermaster. (Tom Barnes, AVEK)
- 10) Report on Water Resources and Activities. (Pam Clark, PWD)
 - a) Update on grant applications for the Culverts Project.
 - b) Update on grant applications for the Stream Gage Data.
- 11) Report of Controller.
 - a) Update on revenue, expenses, and change in net position.
- 12) Report of General Manager.
 - a) Status updates:
 - 1) Antelope Valley Watermaster meetings.
 - 2) Letters of support to elected officials regarding theft and homeless encampment impacts on member agencies.
 - 3) Potential Support for a water resilience project at the Antelope Valley Fairground's Parris Center.
 - 4) Tours for member agency political representatives.
 - 5) Future agenda items.
- 13) Report of Commissioners.
- 14) Report of Attorney.
- 15) Commission Members' requests for future agenda items.
- 16) Consideration and action on scheduling the next Association meeting on April 10, 2025.
- 17) Adjournment.

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, DECEMBER 12, 2024.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, December 12, 2024, at 6450 West Avenue N, Palmdale, CA 93551, at 2856 Owens Way, Rosamond, CA 93560, and via teleconference. Chair Mac Laren-Gomez called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Mac Laren-Gomez, Commissioner Wilson led the pledge of allegiance.

2) Roll Call.

Attendance:

Kathy Mac Laren-Gomez, Chair
Don Wilson, Secretary
Leo Thibault, Treasurer
Barbara Hogan, Commissioner
Keith Dyas, Commissioner

Others Present:

Peter Thompson, General Manager
Matthew Knudson, AVEK General Manager
James Chaisson, LCID General Manager
Scott Kellerman, PWD Board Director
Tom Barnes, AVEK
Pam Clark, AVEK
Angel Fitzpatrick, AVEK
Claudia Bolanos, PWD
0 members of the public

EXCUSED ABSENCE~ Rob Parris, Vice Chair, and Dennis Hoffmeyer, Controller.

3) Adoption of Agenda.

It was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to adopt the agenda as written:

Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye

Commissioner Wilson – aye
Commissioner Hogan – aye
Commissioner Dyas – aye

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and possible action on meeting minutes for the regular meeting held on October 10, 2024.

It was moved by Commissioner Dyas, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the meeting minutes of the regular meeting held on October 10, 2024, as written:

Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Hogan – aye
Commissioner Dyas – aye

6) Payment of Bills.

It was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve payment and ratification of payment of the bills received from AVEK in the amount of \$2,491.15 for staff services of Tom Barnes, Pam Clark, and Angel Fitzpatrick for the periods of October 1, 2024, through November 30, 2024, from Helix Environment Planning in the amount of \$722.50 for professional services through September 22, 2024, and \$2,167.50 for professional services through October 20, 2024, and \$2,562.50 for professional services through November 10, 2024 for the environmental consulting for the Littlerock Creek Recharge Project, from Woodard and Curran in the amount of \$6,175.00 for professional services for the period ending September 27, 2024, associated with the 2019 AVIRWM Plan update, from ACWA JPIA in the amount of \$3,655.00 for 2025 Annual Membership dues for the Association, , from ACWA JPIA in the amount of \$2,174.63 for the 2024-2025 General Liability

Insurance for the Association and funding and from the Palmdale Water District in the amount of \$23.17 for reimbursement of payment made to Go Daddy.com, LLC. For the annual renewal of the domain for the Association's website.

Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Hogan – aye
Commissioner Dyas – aye

7) Update on the Littlerock Creek Recharge Project. (Tom Barnes, AVEK)

Tom Barnes provided an update on the Littlerock Creek Project, highlighting its key elements and current status. The update mentioned the filing of the Notice of Exemption, plans for staff to develop a long-term operational agreement between member agencies, and the need to commence work on the Watermaster groundwater banking and storage agreement for the project.

8) Consideration and possible action to authorize staff to work with the member agencies to develop the Littlerock Creek Recharge Project application for the Groundwater Banking and Storage Agreement with the Antelope Valley Watermaster. (Tom Barnes, AVEK)

Tom Barnes provided an overview of the application process for a Groundwater Banking and Storage Agreement with the Antelope Valley Watermaster. General Manager Thompson II informed the Commissioners that the staff had met with the member agencies, and they are comfortable moving forward with the preparation of the storage agreement. However, Thompson explained that the Commissioners have the option to hire an outside agency to complete the application process if they choose to do so. Commissioner Thibault expressed concerns about potential homeless camps being attracted to the water banks.

After a brief discussion it was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to authorize staff to work with the member agencies to develop the Littlerock Creek Recharge Project

application for the Groundwater Banking and Storage Agreement with the Antelope Valley Watermaster:

Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Hogan – aye
Commissioner Dyas – aye

9) Consideration and possible action to approve an application for the California Department of Water Resources Stream Gage Improvement Program. (Pam Clark, AVEK)

Pam Clark presented on the Stream Gage Improvement Program funding provided by the Department of Water Resources (DWR). This funding is available for public entities to enhance stream gage infrastructure and fill data gaps. It also offers technical assistance for upgrading, reactivating, or installing new surface water monitoring stations that will share vital stream flow data. Additionally, the program will support funding for USGS monitoring of stream gage stations through 2026.

Staff collaborated with the Watermaster engineer to identify 13 potential stream gage sites. These sites could monitor native flows at various locations throughout the basin, including Big Rock Creek, Littlerock Creek, and Lower Amargosa Creek.

Commissioner Thibault expressed concerns about how this program and the proposed stream gage sites would benefit the member agencies.

After a brief discussion it was moved by Commissioner Thibault, seconded by Commissioner Wilson, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to authorize staff to apply to the California Department of Water Resources Stream Gage Improvement Program funding:

Chair Mac Laren-Gomez – aye
Commissioner Thibault – aye
Commissioner Wilson – aye
Commissioner Hogan – aye
Commissioner Dyas – aye

10) Report on Water Resources and Activities. (Pam Clark, AVEK)

1) Grant Programs for the Culverts Projects.

Pam Clark with AVEK provided the following updates on the grant programs to fund the construction of the culverts for the Upper Amargosa Creek, Littlerock Creek, and Big Rock Creek Recharge Projects:

Staff successfully submitted a grant application to the Bureau of Reclamation's WaterSMART Drought Resiliency Program for the Antelope Valley Groundwater Recharge and Roadway Creek Passage Project (Culverts Project) on October 7, 2024. Grant awards will be announced in March 2025. Additionally, AVSWCA's System for Award Management (SAM) registration was approved for activation on November 12, 2024, and a Unique Entity ID (UEI) was issued, allowing the Association to apply for and receive grant funding.

11) Report of Controller.

a) Update on Revenue, Expenses, and Change in Net Position.

In Controller Hoffmeyer's absence, General Manager Thompson II provided an overview of the Association's revenue, expenses, and change in net position for the month ending November 30, 2024.

13) Report of General Manager.

a) Status Updates:

1) Antelope Valley Watermaster Meetings.

General Manager Thompson II reported that the Watermaster reviewed both proposals for administration but could not reach a unanimous decision in support of either one. The Board plans to discuss administration options at their meeting in January. Meanwhile, AVEK staff will continue to serve as the interim administrator. The Board approved the 2025 Budget and an Administrative Assessment Rate of \$9.50 per acre-foot (AF). Additionally, the replacement water rate was established at \$636 per AF for users within the AVSWCA boundaries and \$1,224 per AF for those outside of the boundaries.

2) Replacement Water request and plan.

General Manager Thompson II reported that the Watermaster sent a letter to the Association requesting 310.977 AF of replacement water, amounting to a total of \$182,423.92. Staff will start developing a draft Replacement Water Plan that includes the following steps: identifying the location of the pumped water, determining the responsible member agency, meeting with the General Managers of each agency to review and revise the plan as necessary, and submitting the plan for approval to the Watermaster Board in the first quarter of 2025.

3) AVSWCA staff reorganization

Nothing was reported for this item.

4) Future Agenda Items.

He reported that future agenda items will include an update on the Littlerock Creek Project, a status report on grant applications for the Culvert Project, a potential grant application for capturing stream gauge data in the Antelope Valley watersheds, and an update on multi-agency coordination to ensure a resilient emergency water supply at the Antelope Valley Fairgrounds.

14) Reports of Commissioners.

Commissioner Thibault wished the staff a Merry Christmas.

15) Report of Attorney.

No Attorney was present.

16) Commission Members' Requests for Future Agenda Items.

The Commissioners requested that staff contact elected officials and prepare letter options to address the homelessness issues in Littlerock to send to those officials.

17) Consideration and Possible Action on Scheduling the Next Association Meeting on February 13, 2025.

After a discussion among the Commissioners, it was agreed that the next meeting would be held on its regular date and time of February 13, 2025, at 6:00 p.m.

18) Adjournment.

With no further business to come before the Commissioners, the regular meeting of the Antelope Valley State Water Contractors Association Commissioners was adjourned at 6:53 p.m.

Don Wilson, Secretary

DRAFT



COMMISSION MEMORANDUM

DATE: February 13, 2025
TO: AVSWCA COMMISSIONERS
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 6 – PAYMENT OF BILLS*

RECOMMENDATION:

Staff has reviewed and recommends ratification of payment made to Helix Environmental Planning in the amount of \$1,220.00 for professional services through December 8, 2024, for the environmental consulting for the Littlerock Creek Recharge Project.

Staff has reviewed and recommends payment for the attached invoice from Antelope Valley-East Kern Water Agency in the amount of \$1,752.34, including labor charges for Tom Barnes, Pam Clark, and Angel Fitzpatrick for the periods of December 1, 2024, through January 31, 2025.

Staff has reviewed and recommends payments to PWD in the amount of \$116,920.30 for retention funds. These are pass-through funds received from the Department of Water Resources on behalf of the AV IRWMP Group for Prop. 1 Grant Project Funding.

SUPPORTING DOCUMENTS:

Above referenced invoices



7578 El Cajon Boulevard, Suite 200
 La Mesa, CA 91942
 619.462.1515 tel
 619.462.0552

Invoice

Antelope Valley State Water Contractors Assoc.*
 Attn: Peter Thompson
 6450 West Avenue N
 Palmdale, CA 93551

December 13, 2024
 Project No: 02700.00001.001
 Invoice No: 125980

Project 02700.00001.001 Littlerock Creek Recharge Environmental Consulting
Professional Services through December 8, 2024

Professional Services

	Hours	Rate	Amount	
Environmental Project Manager III	3.50	185.00	647.50	
Principal Environmental Specialist	2.00	245.00	490.00	
Total Labor				1,137.50

Reimbursable Expenses

Licenses/Permits			82.50	
Total Reimbursables				82.50

Total this Invoice \$1,220.00

Payment is due within 30 days of receipt

OFFICERS

MATTHEW KNUDSON
General Manager

HOLLY H. HUGHES
Secretary-Treasurer



A PUBLIC AGENCY

BOARD OF DIRECTORS

GEORGE M. LANE
Division 4
President

GARY VAN DAM
Division 7
Vice President

DREW MERCY
Division 1

KEITH DYAS
Division 2

FRANK S. DONATO
Division 3

ROBERT A. PARRIS
Division 5

AUDREY T. MILLER
Division 6

January 30, 2025

Antelope Valley State Water Contractors Assoc.
c/o AVEK Water Agency
6500 West Avenue N
Palmdale, CA 93551

Re: Invoice of Charges for Staff
Tom Barnes, Pam Clark, and Angel Fitzpatrick, AVEK
December 2024 – January 2025

Total Invoice Amount: \$1,752.34

Tom Barnes

Period	Hours	Amount	Description
December 1, 2024 thru December 31, 2024	5.0	\$ 479.38	Preparation/Attendance: AVSWCA Meeting, Communications, Littlerock Creek Recharge Project, DWR Stream Gage Improvement Program.
January 1, 2025 thru January 31, 2025	2.0	\$ 191.75	Preparation of Meeting, Communications, Littlerock Creek Recharge Project
Total:	7.0	\$ 671.14	

Pam Clark

Period	Hours	Amount	Description
December 1, 2024 thru December 31, 2024	6.5	\$ 432.38	Prep. & attend AVSWCA Meeting/presentation re: DWR Stream Gage Improvement Grant Program & WaterSMART grant program for culverts project.
January 1, 2025 thru January 31, 2025	0.5	\$ 33.26	Prep for AVSWCA Meeting/presentations re: DWR Stream Gage Improvement Program
Total:	7.0	\$ 465.64	

Angel Fitzpatrick

Period	Hours	Amount	Description
December 1, 2024 thru December 31, 2024	7.0	\$ 223.84	Preparation of Meeting, Agenda, Minutes, Presentation and Communications
January 1, 2025 thru January 31, 2025	4.0	\$ 391.72	Preparation of Meeting, Agenda, Minutes, Presentation and Communications
Total:	11.0	\$ 615.56	

6500 WEST AVENUE N • PALMDALE, CALIFORNIA 93551
(661) 943-3201 • www.avek.org • info@avek.org

The mission of AVEK is to deliver reliable, sustainable and high quality supplemental water to the region in a cost-effective and efficient manner.

**BILL TO: DEPARTMENT OF WATER RESOURCES
INVOICE FORM**

Grantee Name and Address: Antelope Valley State Water Contractors Association 2029 East Ave Q Palmdale, CA 93550	Agreement No.: 4600013811 File Name: 4600013811 Invoice 12 Proposition: P1 R1 IRWM Region: Antelope Valley	Agreement Type: Implementation Retention: 6/3/2020 Agreement Term Start Date: 6/3/2020 Termination Date: 3/30/2026
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Date of Invoice: 9/4/2024
Period Covered by this Invoice: From: 4/1/2024 To: 6/30/2024

Invoice # 12
Invoicing Format: Cost Share Drawdown

	Budget Information			Current Invoice Summary				Total Invoiced Summary							
	1. Cost Share	2. Grant Share	3. Sum of Cost Share & Grant Share	4. Total Billed this Invoice	5. Grant Share Billed this Invoice	6. Retention Withheld from Grant Share Payment	7. Net Amount to Be Paid by DWR this Invoice	8. Total Cost Share Billed in Previous Invoices	9. Total Grant Share Billed in Previous Invoices	10. Total Billed To Date	11. Total Cost Share Billed to DWR to Date	12. Total Grant Share Billed to DWR to Date	13. Total Grant Share Paid by DWR to Date	14. Total Remaining Grant Share to be Paid	15. Total Retention Withheld to Date
Project 1: Grant Administration (3860-P01-361)															
4500284562 Line 1															
SES# BE#															
Budget Category (A): Project Administration	\$ -	\$ 72,000.00	\$ 72,000.00	\$ 4,252.50	\$ 4,252.50	\$ -	\$ 4,252.50	\$ -	\$ 59,037.50	\$ 63,290.00	\$ -	\$ 63,290.00	\$ 63,290.00	\$ 8,710.00	\$ -
Retention to be withheld	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -
CD#: Project Subtotal	\$ -	\$ 80,000.00	\$ 80,000.00	\$ 4,252.50	\$ 4,252.50	\$ -	\$ 4,252.50	\$ -	\$ 59,037.50	\$ 63,290.00	\$ -	\$ 63,290.00	\$ 63,290.00	\$ 16,710.00	\$ -
Project 2: Antelope Valley Regional Conservation Project (3860-P01-361)															
4500284562 Line 1															
SES# BE#															
Budget Category (A): Project Administration	\$ -	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,710.00	\$ 7,710.00	\$ -	\$ 7,710.00	\$ 7,710.00	\$ 4,290.00	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ 17,925.00	\$ 17,925.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,925.00	\$ 17,925.00	\$ -	\$ 17,925.00	\$ 17,925.00	\$ -	\$ -
Budget Category (D) Construction/Implementation	\$ -	\$ 247,262.40	\$ 247,262.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,134.00	\$ 143,134.00	\$ -	\$ 143,134.00	\$ 143,134.00	\$ 104,128.40	\$ -
Retention to be withheld	\$ -	\$ 30,798.60	\$ 30,798.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,798.60	\$ -
CD#: Project Subtotal	\$ -	\$ 307,986.00	\$ 307,986.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 168,769.00	\$ 168,769.00	\$ -	\$ 168,769.00	\$ 168,769.00	\$ 139,217.00	\$ -
Project 3: Littlelock Dam Sediment Removal Project (3860-P01-361)															
4500284562 Line 1															
SES# BE#															
Budget Category (A): Project Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (D) Construction/Implementation	\$ 7,049,476.00	\$ 1,052,282.70	\$ 8,101,758.70	\$ -	\$ -	\$ -	\$ -	\$ 7,049,476.00	\$ 1,052,282.70	\$ 8,101,758.70	\$ 7,049,476.00	\$ 1,052,282.70	\$ 1,052,282.70	\$ -	\$ -
Retention to be withheld	\$ -	\$ 116,920.30	\$ 116,920.30	\$ 116,920.30	\$ 116,920.30	\$ -	\$ 116,920.30	\$ -	\$ -	\$ 116,920.30	\$ -	\$ 116,920.30	\$ 116,920.30	\$ -	\$ -
CD#: Project Subtotal	\$ 7,049,476.00	\$ 1,169,203.00	\$ 8,218,679.00	\$ 116,920.30	\$ 116,920.30	\$ -	\$ 116,920.30	\$ 7,049,476.00	\$ 1,052,282.70	\$ 8,218,679.00	\$ 7,049,476.00	\$ 1,169,203.00	\$ 1,169,203.00	\$ -	\$ -
Project 4: South North Intertie Pipeline Phase II Project (3860-P01-361)															
4500284562 Line 1 (\$1,169,203.00) and 2 (\$5,000,000.00)															
SES# BE#															
Budget Category (A): Project Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ 599,797.00	\$ 599,797.00	\$ 6,300.00	\$ 6,300.00	\$ -	\$ 6,300.00	\$ -	\$ 408,625.38	\$ 414,925.38	\$ -	\$ 414,925.38	\$ 414,925.38	\$ 184,871.62	\$ -
Budget Category (D) Construction/Implementation	\$ -	\$ 4,952,485.70	\$ 4,952,485.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,952,485.70	\$ -
Retention to be withheld	\$ -	\$ 616,920.30	\$ 616,920.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 616,920.30	\$ -
CD#: Project Subtotal	\$ -	\$ 6,169,203.00	\$ 6,169,203.00	\$ 6,300.00	\$ 6,300.00	\$ -	\$ 6,300.00	\$ -	\$ 408,625.38	\$ 414,925.38	\$ -	\$ 414,925.38	\$ 414,925.38	\$ 5,754,277.62	\$ -
Project 5: Wastewater Treatment Plant Rehabilitation and Groundwater Protection (3860-P01-361)															
4500284562 Line 1															
SES# BE#															
Budget Category (A): Project Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (B): Land Purchase/Easement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (C): Planning/Design/Eng/Env. Doc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Budget Category (D) Construction/Implementation	\$ 10,080,000.00	\$ 1,052,282.70	\$ 11,132,282.70	\$ -	\$ -	\$ -	\$ -	\$ 10,080,000.00	\$ 1,052,282.70	\$ 11,132,282.70	\$ 10,080,000.00	\$ 1,052,282.70	\$ 1,052,282.70	\$ -	\$ -
Retention to be withheld	\$ -	\$ 116,920.30	\$ 116,920.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,920.30	\$ -
CD#: Project Subtotal	\$ 10,080,000.00	\$ 1,169,203.00	\$ 11,249,203.00	\$ -	\$ -	\$ -	\$ -	\$ 10,080,000.00	\$ 1,052,282.70	\$ 11,132,282.70	\$ 10,080,000.00	\$ 1,052,282.70	\$ 1,052,282.70	\$ 116,920.30	\$ -
GRANT TOTALS:	\$ 17,129,476.00	\$ 8,895,595.00	\$ 26,025,071.00	\$ 127,472.80	\$ 127,472.80	\$ -	\$ 127,472.80	\$ 17,129,476.00	\$ 2,740,997.28	\$ 19,997,946.08	\$ 17,129,476.00	\$ 2,868,470.08	\$ 2,868,470.08	\$ 6,027,124.92	\$ -

Signature* of Agency's Authorized Representative: Josh Uecker Date: 10/1/2024
 Printed Name of Agency's Authorized Representative: Josh Uecker Title: Water Resources Project Manager

* By signing this form I certify under penalty of law, that the information provided is correct and accurate to the best of my knowledge, represents the work performed as outlined under this grant agreement during the period of this invoice, and that the reimbursement requested has not been nor will be submitted for payment as part of any other invoice for this project.

FOR DEPARTMENT OF WATER RESOURCES USE ONLY

Approved by DWR Grant Manager (Print Name): Faiyaz Mohammed	Approved by DWR Program Manager (Print Name): Zaffar Eusuff
Title: Water Resources Engineer Date: <u>10/1/2024</u>	Title: Supervising Engineer Date: <u>10/3/2024</u>
Signed: <u>Faiyaz Mohammed</u>	Signed: <u>Zaffar Eusuff</u>
I am verifying that the supporting documentation has been reviewed, is satisfactory, and is available upon request. DWR GM Initials: <u>FM</u>	
Grant Manager Comments: Project 2 withheld due to Advanced Payment reconciliation. DWR PPM Initials: <u>EM</u>	AGPA Comments: Remaining Grant Share: \$6,027,124.92
Purchase Order: 4500284562 Requisition No.: 10166631 Vendor No.: 200305	NET AMOUNT TO BE PAID BY DWR THIS INVOICE: \$127,472.80



COMMISSION MEMORANDUM

DATE: February 14, 2025
TO: AVSWCA COMMISSIONERS
VIA: Mr. Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 7 – CONSIDERATION AND POSSIBLE ACTION ON ELECTION OF OFFICERS (GENERAL MANAGER THOMPSON II)*

RECOMMENDATION:

The bylaws for the Antelope Valley State Water Contractors Association state, “At the regular meeting in January each year, officers shall be elected to serve for one year. There shall be at least one officer from each of the governing Boards.”

CURRENT OFFICERS ARE AS FOLLOWS:

Kathy MacLaren-Gomez (PWD) – Chair
Robert Parris (AVEK) – Vice Chair
Leo Thibault (LCID) – Treasurer-Auditor
Don Wilson (PWD) – Secretary
Keith Dyas (AVEK) – Commissioner
Barbara Hogan (LCID) – Commissioner

ALTERNATE COMMISSIONERS ARE AS FOLLOWS:

Scott Kellerman (PWD)
Gary Van Dam (AVEK)
Tim Clark (LCID)
John Tenerelli (LCID)

SUPPORTING DOCUMENTS:

N/A



COMMISSION MEMORANDUM

DATE: February 13, 2025
TO: AVSWCA COMMISSIONERS
FROM: Dennis J Hoffmeyer, Controller
VIA: Peter Thompson II, General Manager
RE: *AGENDA ITEM NO. 11 – UPDATE ON REVENUE, EXPENSES, AND CHANGE IN NET POSITION.*

RECOMMENDATION:

N/A

BACKGROUND:

The following are the key highlights of the Association's financials.

Statement of Net Position:

In December, the Association received a grant funding payment of \$121,172.80, covering two invoices, while one invoice was excluded. The submission did include the third invoice for \$6,300, which was approved by the DWR program manager. Staff will coordinate with Woodard & Curran to request the State to process the missing amount so the agency can receive its payment.

As previously reported, Accounts Receivable remains at \$16,923.00. This represents the outstanding balance for the AVRWMG MOU update funding, which is still pending from one agency.

Current outstanding liabilities (Accounts Payable) shows \$126,192.64, with actual payables amounting to \$119,892.64. These payments are allocated with tonight's payments to Helix Environmental Planning, Antelope Valley East Kern Water Agency, and Palmdale Water District (Grant fund retention payment). Additionally, \$6,300 is included in this total, with a corresponding offset recorded under Pass-Through Grant Funding to correct the outstanding liability.

Statement of Revenues, Expenditures and Change in Net Position:

As of today's meeting, \$10,747.50 has been paid toward Helix's contract, recorded under Contracted Services – General Projects.

Additionally, a credit of \$4,252.50 has been applied under Contract Services – IRWMP 2013 Update. This credit reflects the administrative portion of Invoice 12, reimbursing the payment made to Woodard & Curran in October from the IRWMP restricted funds.

ANTELOPE VALLEY STATE WATER CONTRACTORS
Balance Sheet
For the Seven Months Ending 1/31/2025

	YTD
ASSETS	
Cash - General Fund	\$126,740.29
Restricted - AVRWMG	223,586.16
Accounts Receivable	16,923.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	1,449.75
Prepaid Expense	0.00
Total Assets	\$368,699.20
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$126,192.64
Pass-Through Grant Funding	(6,300.00)
Total Liabilities	119,892.64
 FUND BALANCE	
Unassigned	248,806.56
Total Fund Balance	248,806.56
 Total Liabilities and Fund Balance	 \$368,699.20

ANTELOPE VALLEY STATE WATER CONTRACTORS
Profit & Loss Statement
For the Seven Months Ending 1/31/2025

	January	YTD
Revenues:		
Contributions - Member Agency		\$30,000.00
Contributions - Member Programs (USGS & CASGEM)		38,310.00
Contributions - Member Programs (Financial Analysis PSA)		
Contributions - Member Programs (Big Rock Creek)		
Contributions - Member Programs (AV Fair-Conservation Garden)		
Contributions - Non-Member Programs (USGS)		
Contributions - Others (AVRWMG)		
Contributions - Others (DACI)		
Water Sales - Replacement Water Assessments		
Miscellaneous Refund		
Interest Earnings	21.58	79.46
Total Revenue		\$72,641.96
Expenditures:		
General Government		
Bank Fees		
Insurance	181.22	1,370.41
Memberships		3,655.00
Outreach		23.17
Purchased Water		
Miscellaneous		
		5,048.58
Public Resource		
Contract Services - Administration	1,752.34	8,518.18
Contract Services - USGS & CASGEM		38,310.00
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update	(4,252.50)	27,581.25
Contract Services - DACI		
Contract Services - BIG ROCK CREEK		
Contract Services - FINANCIAL ANALYSIS		
Contract Services - General Projects		10,747.50
Contract Services - AV Fair Conservation Garden		
Contract Services - Home Show/WaterSmart Expo		
Contract Services - Rural Museum		
Contract Services - Other		
		85,156.93
Total Expenditures		\$90,205.51
Change in Net Position		(\$17,563.55)
Net Position - Beginning of Year		266,370.11
Net Position - End of Year		\$248,806.56